

SEEKING EMPLOYMENT FORM

NAME: _____
LAST FIRST MIDDLE (MAIDEN OR PREVIOUSLY USED)

ADDRESS: _____

How long at present address? _____ Social security # _____/_____/_____

Telephone () _____ Date of Birth ____/____/_____

Drivers license #/state _____

Do you have the legal right to work in the United States and can you furnish documentation to substantiate this after hire?
(Circle one) Yes No

How did you find out about this position? _____

Position you are applying for: _____ Salary desired: _____

Days/hours available for work:

No preference ____
Monday ____ Hrs: _____
Tuesday ____ Hrs: _____
Wednesday ____ Hrs: _____
Thursday ____ Hrs: _____
Friday ____ Hrs: _____
Saturday ____ Hrs: _____

How many hours can you work weekly? _____

How many hours do you NEED weekly? _____

Employment desired: (Circle one) Full-Time Only Part-Time Only Full or Part Time

What date are you available for employment? _____

HAVE YOU EVER BEEN CONVICTED OF A CRIME OR FELONY? (Circle one) NO YES

IF YES, PLEASE EXPLAIN: explain number of conviction(s), nature of offense(s), Dates of conviction(s), sentence(s) imposed, and any type(s) of rehabilitation:

